

Instructions on How to Download Guidebook App

The fall 2025 schedule for the Pre-Orientation Transition Programs and New Spider Orientation is available in Guidebook. You can access Guidebook two ways:

- 1.) To view Guidebook on a web browser, follow this link: <u>https://builder.guidebook.com/g/urnso/</u>
- 2.) We recommend that you download the app and turn on notifications so you'll receive the most up to date information. To download the Guidebook app, go to the weblink above and then click on the "Download the App" button in the top right hand corner.

For technical issues and a guide on using the app, go to <u>https://support.guidebook.com/hc/en-us/articles/202891364-End-User-Tutorial-Using-the-Guidebook-App</u>.

After you open the Guidebook app, click on the New Spider Orientation graphic and then the menu bar in the upper

left-hand corner. Click on Orientation Schedule in the menu and then use the "filter" feature (located at the bottom right section when viewing the orientation schedule) to select the tracks that are applicable to you:

- 1st year degree-seeking students

Step #1: Select <u>ALL</u> of these tracks: Affinity Groups, Open House, Required, Social Event; **AND** Step #2: Select the track below that is applicable to you:

- o If you are participating in only International Orientation, also select this track: Globe
- o If you are participating in International Orientation and Endeavor, also select this track: Webstur
- Exchange students and teaching assistants
 - Select <u>ALL</u> of these tracks: Affinity Groups, Exchange Students, Globe, Open House, Social Event
- Parents and Families
 - o Select the Family & Supporter track